

1974

Virginia Commonwealth University Department of Rehabilitation Counseling Bulletin

Virginia Commonwealth University

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BULLETIN
Virginia Commonwealth University
Department of Rehabilitation Counseling
Graduate Issue 1974-75



In order to be effective, graduate study is in large measure self-directed. The student is therefore encouraged to be thoroughly familiar with this graduate bulletin as he enters into his program of study.

The Board of Visitors, the administration, and the faculty of Virginia Commonwealth University are committed to a policy of equal opportunity in education without regard to race, creed, sex, or national origin.

Correspondence should be addressed to: Director of Graduate Studies
Department of Rehabilitation Counseling, School of Community Services,
Virginia Commonwealth University, 901 West Franklin Street, Richmond,
Virginia 23284.

VIRGINIA COMMONWEALTH UNIVERSITY

BULLETIN

DEPARTMENT OF REHABILITATION COUNSELING

SCHOOL OF COMMUNITY SERVICES

GRADUATE ISSUE 1974-75

RICHMOND, VIRGINIA

JOSEPH

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VIRGINIA
COMMONWEALTH
UNIVERSITY

BULLETIN

BULLETIN

VOL. 49
1974-75

DEPARTMENT OF REHABILITATION AND COUNSELING

Graduate School of Community Services

GRADUATE ISSUE 1974-75

please

2 Issues) in 2 Volumes

little tape at

the Department of Rehabilitation and Counseling

March 1974

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1974-1975 UNIVERSITY CALENDAR

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

2
Last day for non-summer school students to submit all required transcripts, etc., for admission to a degree program for fall semester

26
General faculty meeting at 10:30 a.m. Faculty advisors' meeting at 2 p.m.

26-30
Orientation for all new degree seeking students

26-27-28
Orientation and registration, MCV Campus

29
Classes begin at 8 a.m., MCV Campus

28-30
Advising and registration for continuing, re-admitted, and new degree-seeking day students.

30
Registration for non-degree seeking day students

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2
Labor Day holiday, MCV Campus

3
Classes begin at 8 a.m.

3-4
Registration for Evening College

3-6
Add/drop and late registration for day students

4
Classes begin for Evening College

6
Last day to submit a special day application

27
Last day for special day students to submit required admission documents to receive credit for fall semester

OCTOBER						
S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1
Last day for degree candidates to file application for January degrees

12
Last day to drop a course with grade of "W"

14-19
Mid-semester evaluation

23
Mid-semester grades due in registrar's office by 9 a.m.

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

1
Advance registration—Evening College

4-15
Advising and registration for continuing degree-seeking day students for spring semester

15
Last day to submit application for admission or re-admission to spring semester

16
Last day to drop a course with grade of "WF" or "WP"

27
Thanksgiving holiday begins at 1 p.m. for Academic Campus; at 5 p.m. for MCV Campus

29
Final date for oral defense of graduate theses for January completion of degrees

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1
Last day to submit an application for admission or re-admission to a degree program for spring semester

2
Thanksgiving holiday ends at 8 a.m.

11
Last day of classes, Academic Campus

12-21
Final examinations, Academic Campus

13
Last day of classes, MCV Campus

14
Last day of Evening College classes

16-20
Final examinations, MCV Campus

21
Christmas vacation begins at 12 Noon

27
All fall semester grades due in registrar's office by 9 a.m.

JANUARY						
S	M	T	W	T	F	S
					1	2
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

2
Last day to submit required transcripts, etc., for admission to a degree program for spring semester

7
Placement testing all new degree-seeking students

7-8
Evening College registration

8
Christmas vacation ends at 8 a.m.

8-9
Advising and registration for continuing, re-admitted, and new degree-seeking day students

10
Registration for non-degree-seeking students

13
Classes begin at 8 a.m.

13-14
Add/drop and late registration for day students

14
Last day to submit special day application

31
Last day for special day students to submit required admission documents to receive credit for spring semester

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

21
Last day to drop a course with grade of "W"

24-28
Mid-semester evaluation

MARCH						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

7
Mid-semester grades due in registrar's office by 9 a.m.
Spring vacation begins at 5 p.m., MCV Campus

8
Spring vacation begins at 12 Noon, Academic Campus

17
Spring vacation ends at 8 a.m.

31 to Apr. 11
Advising and registration for continuing, degree-seeking day students for fall semester

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

14
Begin summer advance registration

18
Last day to drop a course with grade of "WF" or "WP"

25
Final date for oral defense of graduate theses for May graduation

MAY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

2
Last day of classes, MCV Campus

3
Last day of classes, Academic Campus

5-13
Final examinations

15
All spring semester grades due in registrar's office by 9 a.m.

17
Commencement

19
Pre-session begins

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

4-5
Summer Sessions registration

6
End of pre-session

9
Six-week session and summer evening classes begin

JULY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

18
Six-week session ends
Registration for post sessions

21 to Aug. 8
Three-week post session

21 to Aug. 22
Five-week post session

Aug. 6-7
Summer evening classes end

GENERAL INFORMATION

PURPOSES AND OBJECTIVES OF THE UNIVERSITY

Purposes:

Virginia Commonwealth University shall endeavor to provide an educational environment nurturing and stimulating teaching, research, and service. Sensitive to the needs of urban life in the Commonwealth, it will strive to promote the pursuit of knowledge and the dissemination of professional skills.

Objectives:

To identify and anticipate urban problems, to advance experimentation and open-ended attitudes in their solution through appropriate research, and to develop the university as a planning and resource center for urban living.

To commit itself to creative and varied programs of teaching, research, and consultation, contributing to the improvement of the quality of life within urban communities.

To promote and develop programs of continuing and graduate education relevant to contemporary society.

To provide an educational climate which will stimulate in the student a life long commitment to learning and service, which will develop competence and motivation to work toward the realization of individual and community potentials, and which will set for the student an example of excellence.

To develop and maintain an environment of educational excellence which will attract and motivate faculty to pursue their work in accordance with the highest educational standards.

To recognize the imaginative power of the arts and humanities in reflecting the problems and aspirations of society and of the human condition; to acknowledge the role of the arts in changing behavior; and to provide opportunities throughout the university and the Commonwealth to maximize their relevance, both individually in the self-realization of the student, and publicly, in exhibition and performance.

To complement existing institutions of higher learning by providing programs of a uniquely urban character, thus enhancing the educational opportunities of the Commonwealth.

HISTORY OF VIRGINIA COMMONWEALTH UNIVERSITY

Virginia Commonwealth University traces its founding back to 1838 when the Medical College of Virginia was established as the medical department of Hampden Sydney College. This medical college was united with Richmond Professional Institute in 1968 to create the new university. The university has two designated divisions, although organizationally it operates as one institution with two campuses. The Academic Campus is located just west of Belvidere Street in Richmond's Fan district. The MCV Campus is east of the downtown shopping area. The graduate program in rehabilitation counseling was initiated in 1955.

GRADUATE DEGREES

Graduate programs of study on the Academic Campus lead to the following degrees: master of arts, master of art education, master of education, master of fine arts, master of music, master of music education, master of science, master of social work, and doctor of philosophy.

ACCREDITATION

Virginia Commonwealth University is a member of and accredited by the Southern Association of Colleges and Schools, the general accrediting agency for colleges in this region.

LIBRARIES AND THEIR RESOURCES

The Virginia Commonwealth University Libraries consist of the James Branch Cabell Library on the West Campus and the Tompkins-McCaw Library on the MCV Campus. Each library serves its home campus and offers service on a university-wide basis as required. Both libraries are expanding space and services through major construction projects that will, when completed, provide a combined capacity of 1,200,000 volumes. The libraries are designated as a partial depository for United States government documents.

The James Branch Cabell Library, a general university library, has a strong orientation toward undergraduate requirements with developing collections in certain graduate fields. The collection includes many book and journal titles on microform. The University Curriculum Laboratory, located within the library, circulates children's literature, textbooks, and teachers' guides.

The Tompkins-McCaw Library's collection strongly emphasizes the health sciences. Complete sets of all major indexes in these fields are part of the reference collection. Trained search analysts are available to help patrons obtain computer-produced bibliographies on specific biomedical and health-related topics.

The Regional Counselor Training Program, an integral part of the Department of Rehabilitation Counseling which is located at the Woodrow Wilson Rehabilitation Center, also has an excellent professional library in the broad area of rehabilitation.

GRADUATE FEES

Instructional Fees for Academic Year**

Full-time Graduate Students:

Virginia residents, per year	\$560
Non-residents, per year	\$820

Part-time Graduate Students:

Virginia residents	\$30 per credit hour*
Non-residents	\$38 per credit hour*

The tuition shown is for the academic year 1973-74. Educational costs are subject to similar price adjustments found in the costs of other commodities; therefore, fees may be changed for the academic year 1974-75.

The law affecting residence in Virginia is as follows: "No person shall be entitled to the admission privileges, or the reduced tuition charges, or any other privileges accorded by law only to residents or citizens of Virginia, in the State institutions of higher learning unless such person has been domiciled in, and is and has been an actual bona fide resident of Virginia for a period of at least one year prior to the commencement of the term, semester, or quarter for which any such privilege or reduced tuition charge is sought, provided that the governing boards of such institutions may require longer periods of residence and may set up additional requirements for admitting students."

Other Fees

Application Fee: All students shall pay an application fee of \$10 upon application for admission. This fee is not refundable. The check should be made payable to Virginia Commonwealth University.

Student Activity Fee: \$7.50 per semester.

Late Registration: Full-time students who register after the days officially scheduled for registration will be charged a late registration fee of \$10. Part-time students registering late are charged a late registration fee of \$10 also.

Diploma Fee: A fee of \$16 is charged for all candidates for the master's degree who expect to receive the graduate diploma.

*This fee applies to all courses taken for graduate credit.

**Subject to change.

REFUNDS AND REBATES

A full- or part-time day student who withdraws in good standing shall be entitled to a refund of a portion of his tuition, room, and board fees for the semester in which he is currently enrolled. All other fees are non-refundable.

Request for refund: A request for a refund shall be made in writing to the dean of student services before said request can be considered. The following policy governs the refund of room, board, and tuition fees:

1. A student who fails to register or is denied permission to register will be entitled to a full refund of tuition, room, and board if paid in advance.
2. Students entering involuntary military service of the United States will be granted a refund on a prorated basis.
3. A student will be entitled to a refund of 80 percent of his room, board, and tuition fees upon withdrawal before the end of the first week of the term (seven consecutive calendar days from the first day of classes) and a decrease of 20 percent each week thereafter up to and including the fourth calendar week. NO AMOUNT WILL BE REFUNDED FOR WITHDRAWAL AFTER THE FOURTH CONSECUTIVE CALENDAR WEEK OF THE TERM.

The actual date of withdrawal will be certified by the Office of the Dean of Student Life; and refund, when appropriate, will be computed based on that certified date.

Exceptions to the above policy can be made only by the Office of the Dean of Student Services.

SCHOOL OF COMMUNITY SERVICES

The School of Community Services was established in September 1969 in recognition of the need for interdepartmental and interdisciplinary relationships in providing better solutions to human problems in a complex society which is rapidly becoming urbanized.

The school offers a bachelor of science degree in the fields of:

- Administration of Justice and Public Safety**
- Recreation**
- Social Welfare**
- Urban Studies**

Graduate study, leading to the master of science degree, is offered in the Department of Rehabilitation Counseling. Also, the school offers the master of urban and regional planning degree.

DEPARTMENT OF REHABILITATION COUNSELING

The rehabilitation counseling program at Virginia Commonwealth University was established in 1955 to provide graduate education in rehabilitation counseling.

This program prepares prospective rehabilitation counselors for employment in state and federal vocational rehabilitation programs and public and private rehabilitation agencies. Graduates work in rehabilitation units in mental hospitals, correctional institutions, public schools, rehabilitation centers, sheltered workshops, adjustment centers, social service agencies, and other organizations serving persons who are mentally, emotionally,

socially, or physically handicapped. It also provides advanced training for persons presently employed in agencies and facilities offering services to handicapped individuals.

Emphasis is placed upon professional education for developing the skills and knowledge necessary for effective rehabilitation counseling of handicapped persons. The variety of activities performed by rehabilitation counselors necessitates a program highly diversified in character. In addition to the development of a broad understanding of human behavior, techniques of individual and group counseling, inter-professional relations, vocational appraisal and adjustment, and use of community resources in facilitating rehabilitation of mentally, emotionally, socially, and physically handicapped persons are stressed.

INSTITUTES AND WORKSHOPS

The Department of Rehabilitation Counseling has conducted many institutes and workshops since its establishment in 1955. Part of an on-going in-service training program for employed rehabilitation personnel, these were sponsored by the U.S. Rehabilitation Services Administration.

The department will continue to conduct such institutes and workshops as long as there is a demonstrated need and funds are available.

AWARDS

The Wade O. Stalnaker Award For Outstanding Achievement is presented annually to a full-time graduate student in the Department of Rehabilitation Counseling. Initiated by the graduating class of 1963, this award was named in honor of the founder of the department, Dr. Wade O. Stalnaker.

The recipient is selected on the basis of meritorious academic scholarship, dedication to the philosophy and concepts of rehabilitation, and extra-curricula accomplishments in community services.

Recipients include:

Mrs. Edith L. Staples	1964
Robert E. Brabham	1965
William E. Middleton	1966
Daniel L. Bowman	1967
Carey A. Washington	1968
John A. Proffitt, Jr.	1969
Emmett Tolson, Jr.	1970
William C. Nelson	1971
William A. Crunk, Jr.	1972
Wilfred H. Brownfield	1973

NATIONAL REHABILITATION COUNSELING ASSOCIATION (VCU Student Chapter)

Officers 1973-74

President	Martha B. Lee
Vice-President	Linda M. Oliver
Secretary	Janice E. Cope
Treasurer	Thomas L. Okerlund

WORK-STUDY PROGRAM OF PROFESSIONAL EDUCATION IN REHABILITATION COUNSELING

The purpose of this program is to maintain a comprehensive, coordinated, and fully professional course of study in rehabilitation counseling that is offered on a continuous part-time basis. Classes meet on alternate weekends, both Fridays and Saturdays, and are offered through the Center for Continuing Education of Virginia Commonwealth University. Friday night classes meet from 7 to 9:40 p.m., Saturday classes meet from 8 to 10:40 a.m. and from 11 a.m. to 1:40 p.m.

Students may enroll for one or more courses, depending on their needs. Up to nine hours of credit can be earned by qualified students upon satisfactory completion of a full academic year in this program. The work-study academic year runs from September through May.

The specific objective of this training program is to substantially increase the effectiveness of the rehabilitation counseling profession by making a high-quality training program available to presently employed professional workers whose skills and abilities need up-grading and who desire to academically prepare themselves for a career in rehabilitation counseling but are unable to do so on a full-time basis.

This program is not intended to be a supplementary or introductory program. It is designed to be a complete, comprehensive, and sequential program of graduate training leading to a master's degree in approximately four years for qualified full-time students. These students will be unable to meet the graduate residence requirements by completing 12 hours in a calendar year; therefore, their residence requirement shall consist of the completion of nine graduate hours in two academic semesters.

The entire core curriculum in rehabilitation counseling will be included in the offerings over a four-year span of time, with certain supplementary classes that may be necessary in special instances.

REGIONAL TRAINING PROGRAM IN REHABILITATION COUNSELING

The post-induction training program at the Woodrow Wilson Rehabilitation Center in Fishersville, Virginia, is a cooperative program between Virginia Commonwealth University, the Virginia Department of Vocational Rehabilitation, the Virginia Commission for the Visually Handicapped, the Woodrow Wilson Rehabilitation Center, and the state rehabilitation agencies in Vir

ginia, West Virginia, Kentucky, Pennsylvania, Delaware, Maryland, and the District of Columbia.

Designed primarily to provide basic orientation training in rehabilitation counseling to all newly employed rehabilitation counselors in the region, the course includes five weeks of intensive academic training followed by eight weeks of supervised clinical field experience. During each year, the program provides training for approximately 135 newly employed counselors.

Although the regional training program courses carry residence credit, such credit is not automatic. Students who have completed the courses in the Regional Counselor Training Program may use these credits in one of two ways:

1. These courses may be counted toward the master of science degree if they were completed with graduate credit and the student's application for the graduate school is accepted by the Graduate Committee within a reasonable period of time after completion.
2. These courses may be used as qualifying credits for admission to the graduate program if taken on the undergraduate level and the student earns a grade of "B" or better.

For additional information and application forms write: Director, Regional Counselor Training Program, Woodrow Wilson Rehabilitation Center, Fishersville, Virginia 22939.

SUPERVISED CLINICAL PRACTICE

Supervised clinical practice in a rehabilitation agency setting is required of all students who have had no previous rehabilitation agency experience. Supervised clinical practice provides an opportunity for students to develop techniques and skills in connection with the total rehabilitation process. It gives them an opportunity for application of theory in the practice of rehabilitation counseling and case management in a rehabilitation setting. Provided under the direction of the school and the immediate supervision of qualified personnel in approved rehabilitation agencies or facilities, supervised clinical practice constitutes full-time study for one semester.

Students who have acceptable counseling experience in rehabilitation must either enroll for supervised clinical practice or participate in a special project approved by the chairman.

Voluntary activities or introductory field experience may not be substituted for, nor counted toward, supervised clinical practice.

REQUIREMENTS AND PROCEDURES FOR ADMISSION

1. The applicant is required to make application on approved application forms. *No graduate credit will be allowed for any work toward a graduate degree until the application is accepted.*
2. Two copies of the official transcript from an accredited institution showing that a bachelor's degree was awarded must be submitted to the ad-

missions committee. In addition, official transcripts of all work undertaken beyond the bachelor's degree must be submitted. Students who have graduated from non-accredited institutions may have their application presented to the Admissions Committee when these applications include the results of the Graduate Record Examinations.

3. All applicants must have achieved an acceptable undergraduate grade point average or have received a qualifying score, as determined by the admissions committee, on the Standard Aptitude Test of the Graduate Record Examination.*
4. The applicant must submit a letter in his or her own handwriting stating reasons for wanting to enter into graduate study in rehabilitation counseling at Virginia Commonwealth University.
5. A personal interview with the chairman is required. If this is impractical, the chairman will designate an alternate for a pre-acceptance interview. The Department of Rehabilitation Counseling evaluates the applicant's fitness for a career in rehabilitation counseling. Careful attention is given to previous work experience, academic background, scholarship, and emotional maturity. The application is then reviewed and passed upon by the Admissions Committee.
6. The deadline for application for the fall semester is August 1; the deadline for the spring semester is December 1.
7. Application forms may be obtained by writing to: Chairman, Department of Rehabilitation Counseling, School of Community Services, Virginia Commonwealth University, 901 West Franklin Street, Richmond, Virginia 23284.
8. All application materials should be returned to the department chairman at the above address.

CANDIDACY

Admission to graduate study does not constitute candidacy for a degree. Rather, a student who has been admitted to graduate study is advanced to degree candidacy upon the recommendation of the department in which the degree is sought. Advancement to degree candidacy requires that the candidate must have completed between nine and 15 semester hours of graduate study with a minimum grade point average of 3.0; demonstrated clearly the aptitude and ability to pursue graduate work, including independent study; exhibited a commitment to rehabilitation counseling as a profession; demonstrated promise for a successful career in the field selected in terms of temperament and personality. Admission to degree candidacy is not an automatic process, but rather the application for candidacy is approved by the department only after careful evaluation of all pertinent factors.

*An applicant may elect to prove his ability to complete graduate studies and gain admittance by completing 9 hours of undergraduate courses, earning a 3.0 (B) average in courses specified by the chairman of the Department of Rehabilitation Counseling.

TRANSFER CREDIT

At the time of elevation to candidacy for the degree, a maximum of six semester hours of graduate credit may be transferred toward a master of science degree in the Department of Rehabilitation Counseling.

REQUIREMENTS FOR THE DEGREE OF MASTER OF SCIENCE IN REHABILITATION COUNSELING

1. A student must complete a minimum of 39 graduate semester credits approved by the chairman, exclusive of any credit for supervised clinical practice for rehabilitation counselors or required research.
2. Qualified applicants who are employed and meet all entrance requirements may complete the requirements for the degree by studying as full- or part-time students during the regular academic year; either in the day school, Evening College, or work-study program, and during the summer sessions.
3. Application to degree candidacy may be made after the student has demonstrated his ability to pursue work of graduate character by satisfactorily completing a semester of residence credits (nine credits minimum; 15 credits maximum) and satisfactorily completing an oral or written examination administered by the chairman. Admission to degree candidacy is given the chairman upon certification of acceptable records of achievements by the student's advisor.
4. A student without acceptable experience in the field of rehabilitation must complete supervised clinical practice for rehabilitation counselors under the direction of the department and the immediate supervision of a qualified person in an approved agency or facility.
5. All students must pass a comprehensive examination. It is administered by the chairman after the student has completed a minimum of 30 graduate credits.
6. Students who have had successful employment in a rehabilitation agency or facility or other successful work experience involving individual case study and adjustment of handicapped persons may, upon approval of the faculty, meet the requirements for supervised clinical practice for rehabilitation counselors by successful completion of an additional six graduate semester credits or a research project.
7. Degree applicants shall have received an overall grade point average of 3.0 (B).
8. A student who receives a grade of "C" or below on three of his courses will be dropped automatically from a degree program.
9. Full-time graduate status shall consist of a minimum of nine and a maximum of 16 credits per semester. A maximum of 12 semester credits may be earned in summer sessions each summer. The supervised clinical practice experience constitutes full-time graduate status also.
10. Students must continually show acceptable professional behavior to be retained in the graduate program.

11. All requirements for the degree must be completed within seven years from the date of admission to graduate study. This time limitation applies to both full- and part-time students.

SPECIALIZATION AREAS

The Department of Rehabilitation Counseling through its various courses offers specialization areas to all graduate students within the department. These areas include: 1) mental health rehabilitation; 2) correctional rehabilitation (public offender rehabilitation); 3) vocational evaluation and work adjustment; 4) services to the physically handicapped; 5) community resources utilization and development; and 6) counseling (individual and group).

Courses provide considerable flexibility for students who wish to emphasize special concerns. Internships are provided in mental health, correctional settings or other settings (such as vocational evaluation and work adjustment units in various rehabilitation facilities). Students may emphasize working with physically handicapped persons and the development of community resources through special courses such as rehabilitation case studies, occupational information, job analysis and placement, work evaluation techniques, work adjustment techniques, and internship. A course in rehabilitation research is also offered and is usually directed toward a student's area of special interest. Faculty members encourage students to select term papers and research project topics to emphasize areas in which they have the highest level of interest.

All students should note, however, that it is not necessary to specialize or choose a sequence area. This is available only to students who wish to become highly specialized in an area of rehabilitation.

LIMITATION ON CATALOG PROVISIONS

All rules and regulations set forth in this bulletin as well as the statements regarding fees, will apply until further notice. The right is reserved to make changes in the course of study, fees, and rules and regulations governing conduct of the work in all schools and programs, in the faculty and staff and in the classification of students whenever university authorities deem it expedient or wise to do so.

OUTLINE OF COURSES

*Denotes Core Content Courses.

Note: All courses below 500 level are undergraduate credit only.

RCO 301	Development of Rehabilitation Potential.....
RCO 312	Contemporary Rehabilitation Services
RCO 360	Work Evaluation and Adjustment in Rehabilitation
RCO 425 (525)	Introduction to Rehabilitation
RCO 433 (533)	Directed Readings in Rehabilitation

Credits

RCO 439 (539)	Current Problems in Rehabilitation	3
RCO 450	Applied Rehabilitation Methods	3
RCO 455	Practicum in Rehabilitation	6
RCO 456	Interpretative Processes in Rehabilitation	3
RCO 459 (559)	A Survey of Rehabilitation of Blind and Visually Impaired Individuals	3
RCO 461 (561)	Work Evaluation Techniques for Rehabilitation..	3
RCO 462 (562)	Work Adjustment Techniques for Rehabilitation	3
RCO 607	Community Resources	3
*RCO 611	Principles, Methods, and Techniques in Rehabilitation Counseling	3
*RCO 612	Principles, Methods, and Techniques in Rehabilitation	3
*RCO 623	Occupational Information, Job Analysis, and Placement	3
*RCO 625	Measurement and Evaluation in Rehabilitation..	3
*RCO 633	Rehabilitation Case Studies	3
RCO 637	Introduction to Field Experience for Rehabilitation Counselors	3
RCO 638	Practicum in Job Placement in Rehabilitation . Counseling	3
*RCO 640-641	Medical Information for Rehabilitation Counselors	3-6
*RCO 642	Psychiatric Information for Rehabilitation Counselors	3
*RCO 654	Seminar in Special Problems in Rehabilitating Handicapped Persons	3
*RCO 655-656	Seminar in Rehabilitation	3-6
RCO 657-658	Seminar in Audiology in Rehabilitation.....	3
*RCO 666-667	Supervised Clinical Practice	8
RCO 672	Research in Rehabilitation	3-6
RCO 681-689	Institutes and Workshops†	
RCO 701-702	Thesis	1-3
CS 455 (555)	Community-Based Correctional Programs	3
PSY 527	Psychology of the Handicapped	3
PSY 550	Psychology of the Mentally Retarded	3
PSY 615	Aphasia	3
SOC 539	Aging in our Society	3
EDU 531	Survey of Special Education	3
EDU-PSY 550	Characteristics of the Mentally Retarded	3

†Credits to be announced prior to each institute or workshop.

COURSE DESCRIPTIONS

*Denotes Core Content Courses.

Note: All courses below 500 level are undergraduate credit only.

RCO 301 Development of Rehabilitation Potential 3 credits. • Provides an understanding of the problems confronting the unemployed and underemployed in achieving maximum employment potential. The particular nature of various problems encountered by such populations is analyzed, in relation to nature of the requirements of employment.

RCO 312 Contemporary Rehabilitation Services 3 credits. • Role of the rehabilitation worker in the development of human resources. Organization of service delivery systems and community resources. The relationship of rehabilitation services to societal needs. Identification of potential recipients of service.

RCO 360 Work Evaluation and Adjustment in Rehabilitation 3 credits. • Provides an overview of principles of determining work potential and overcoming maladjustment to work. Characteristics of work environments, assessment of work potential, and contemporary problems of work evaluation and work adjustment in rehabilitation services.

RCO 425 (525) Introduction to Rehabilitation 3 credits. • This course is designed to give the student a comprehensive overview of the rehabilitation process. It emphasizes the historical, philosophical, social, and legal aspects of rehabilitation. Special attention is devoted to the professional aspects of rehabilitation counseling. The need for the rehabilitation coun-

selling, and skills and functions of the rehabilitation counselor are also covered.

RCO 433 (533) Directed Readings in Rehabilitation 1, 2, or 3 credits. • Provides an opportunity for students to intensify understanding in one or more areas of rehabilitation through directed readings under supervision of a faculty member. The study experience must be synthesized in a paper and a written or oral examination before a faculty committee.

RCO 439 (539) Current Problems in Rehabilitation 3 credits. • A study of developments and implications resulting from rehabilitation research and demonstration activities. Agency problems related to staff improvement and expansion of rehabilitation services and facilities will also be considered as well as reviews of specific disability problems and trends in rehabilitation.

RCO 450 Applied Rehabilitation Methods 3 credits. • Methods of intervention in rehabilitation, emphasizing the development of interpersonal skills; e.g., communication skills, interviewing techniques.

RCO 455 Practicum in Rehabilitation. 6 credits. • Designed to provide the student with opportunities for observation and participation in rehabilitation and related settings. Experiences are systematically related to theoretical concepts. The practicum will consist of a full-time placement for a total of 240 clock hours.

RCO 456 Interpretative Processes in Rehabilitation 3 credits. • This course is concerned with methodology of collection, analysis, synthesis, and effective utilization of educational, social, psychological, vocational, and medical information in the rehabilitation process.

RCO 459 (559) A Survey of Rehabilitation of Blind and Visually Impaired Individuals. 3 credits. • The purpose of this course is to acquaint the student, rehabilitation counselors, and other personnel working in related areas with problems encountered in the rehabilitation of blind and partially sighted persons.

RCO 461 (561) Work Evaluation Techniques for Rehabilitation 3 credits. • An in-depth examination of the methods and techniques utilized in determining employment potential. The role of the work evaluator in the rehabilitation process. Specific procedures and approaches are analyzed including the TOWER System, Singer-Graflex System, and other methods currently utilized in rehabilitation services.

RCO 462 (562) Work Adjustment Techniques for Rehabilitation 3 credits. • An in-depth analysis of methods utilized in overcoming maladaptive worker behavior in rehabilitation services including group process, sheltered workshops, and non-verbal techniques. The role and function of adjustment personnel in the rehabilitation process. Current problems and research in methods of adjustment.

RCO 607 Community Resources 3 credits. • This course emphasizes the means by which the community uses its resources and services to meet the needs of handicapped persons. It provides for study and discussion of the

nature and organization of community resources as they relate to rehabilitation; availability of community resources through public and private agencies and facilities including employment, potentials; problems in the development and utilization of community resources; observational visits to key agencies; lectures by representatives of various rehabilitation programs.

***RCO 611 Principles, Methods, and Techniques in Rehabilitation Counseling** 3 credits. • This course is designed to acquaint students with principles, methods, and techniques utilized in rehabilitation counseling. Counseling, as applied to various personalities and under varying situations, is discussed. Laboratory practice in counseling is provided.

***RCO 612 Principles, Methods, and Techniques in Rehabilitation** credits. • This course is designed to acquaint students with principles, methods, and techniques in rehabilitation, as they are applied throughout the rehabilitation process, especially in group work. It includes techniques and methods of case findings; medical, psycho-social, and vocational evaluation; the rehabilitation diagnosis; the determination of financial need; provision of case services; placement, follow-up, and case recording.

***RCO 623 Occupational Information, Job Analysis, and Placement** credits. • This course requires two lecture hours and two laboratory hours per week. It provides an orientation to occupations and occupational information for rehabilitation counselors; study of the literature on occupations and occupational information; writing of job analyses; visits to selected business and industrial establishments employing handicapped persons, job analyses related to the employment of handicapped individuals.

***RCO 625 Measurement and Evaluation in Rehabilitation** 3 credits. • This course requires two lecture hours and two laboratory hours per week. Consideration will be given to the selection of tests for rehabilitation clients; the determination of need for testing, administering, and interpreting tests; adaptation of tests to special disability groups; suggestions for the integration of test results with the overall rehabilitation diagnosis; the establishment of local norms for rehabilitation clients; the work-evaluation report and interpretation of test results to client. Tests of achievement, aptitude, intelligence, interest, and personality will be critically examined. Laboratory fee \$4.

***RCO 633 Rehabilitation Case Studies** 3 credits. • This course provides for critical analyses of representative rehabilitation cases. Rehabilitation case records are utilized as a basis for presenting an understanding of the handicapped client and his problems; the rehabilitation casework processes; diagnoses and the provision of services.

RCO 637 Introduction to Field Experience for Rehabilitation Counselors 3 credits. • This course provides for concurrent field experience. It is designed for students who have not had any training or experience in interviewing and counseling in rehabilitation settings.

RCO 638 Practicum in Job Placement in Rehabilitation Counseling credits. • This course provides for actual experience in rehabilitation counseling.

selor activities, with emphasis on placement techniques—including itinerary planning, plant surveys, job-analysis, placement, and follow-up.

***RCO 640-641 Medical Information for Rehabilitation Counselors 3-6 credits.** • This course provides medical information for rehabilitation counselors and introduces students to medical terminology. It provides knowledge of the etiology, prognosis, methods of treatment, effects of disabling conditions, and implications for the rehabilitation counselor. Physician-counselor relationships are emphasized as is the interpretation of medical reports. (This course is offered in cooperation with the Department of Rehabilitation Medicine, Medical College of Virginia of Virginia Commonwealth University.)

***RCO 642 Psychiatric Information for Rehabilitation Counselors 3 credits.** • This course provides psychiatric information for rehabilitation counselors so they may have an understanding of disabling psychiatric conditions as well as the emotional aspects of physical disabilities. It deals with impairments of a mental origin including mental retardation, behavioral disorders, neuroses and psychoses, both organic and functional, as well as convulsive disorders. Emphasis is placed on physical, emotional, and social factors that contribute to the various mental illnesses.

***RCO 654 Seminar in Special Problems in Rehabilitating Handicapped Persons 3 credits.** • This course is presented in a series of units. Each unit places emphasis on a special disability group such as paraplegic, deaf and hard of hearing, alcoholic, epileptic, cerebral palsied, cardiac, blind, mentally retarded, mentally ill, drug addict, age, etc. The incidence and nature of disabilities, psychological factors, vocational problems, and specialized treatment and placement facilities required and techniques of team approach; use of rehabilitation centers and specialized facilities and use of consultants.

***RCO 655-656 Seminar in Rehabilitation 3-6 credits.** • Current trends, problems, and developments in rehabilitation are discussed. Students pursue a special interest area such as cultural deprivation, disability determination, work adjustment, work evaluation, etc., and share information and experience mutually with the group. Lectures, reports, and group discussions are utilized.

RCO 657-658 Seminar in Audiology in Rehabilitation 3 credits. • This course provides an orientation to audiology as it applies to the rehabilitation process. It includes history of the education of the deaf and hard of hearing; methods of instruction; diagnostic testing and evaluation; and special lectures pertaining to rehabilitation of the acoustically disabled and problems confronted by the counselor or teacher in providing adequate services to this disability group.

***RCO 666-667 Supervised Clinical Practice 8 credits.** • Both semesters and summer; block assignment. It is practical learning by observing and doing. It gives the trainee many opportunities for the application of theory in the practice of rehabilitation counseling and case management and/or work evaluation and work adjustment in a rehabilitation setting. It is pro-

vided under the general direction and supervision of the department and the direct supervision of a qualified person within the agency or facility. Students meet regularly with the clinical practice supervisor within the agency or facility to discuss clients' problems and possible solution.

RCO 672 Research in Rehabilitation 3-6 credits. • The student undertakes a research project with the assistance of a faculty member. He is required to write a paper and pass an examination in order to receive credit.

RCO 681-689 Institutes and Workshops Orientation institutes and other short-term training programs are offered for rehabilitation counselors newly recruited to the rehabilitation field and for the further professional development of those already employed. Content will vary according to the aims of the institutes or workshops. Length of time and number of credits are announced prior to each institute or workshop.

RCO 701-702 Thesis 1-3 credits. • The master's thesis consists of either a carefully planned and executed research undertaking or a detailed and comprehensive report on a supervised clinical practice experience. Generally, a thesis of the latter type in the latter form will carry one credit and will be taken in conjunction with RCO 666-667 (Supervised Clinical Practice).

CS 455 (555) Community-Based Correctional Programs 3 credits. • A comprehensive overview of community correctional systems is offered. Probation and parole are covered in detail.

PSY 527 Psychology of the Handicapped 3 credits. • A survey of the handicapped person, with particular emphasis on the mentally retarded, crippled, cerebral palsied, and hard of hearing; extent and nature of the handicap; psychological and emotional aspects; educational treatment and rehabilitation.

PSY 550 Psychology of the Mentally Retarded 3 credits. • A detailed psychological analysis is undertaken of problems involved in working with mentally retarded, including those related to the criteria of mental deficiency, classification and diagnosis, psychological testing, causal factors, training and education, interpreting mental deficiency to parents, institutionalization and professional training for workers in the area.

PSY 615 Aphasia 3 credits. • The history of aphasia traced from its beginning in the 18th century to the classical concepts held by the French school (Bouillaud, Broca) in the early 19th century, the revision made by the British school (J. Hughlings, Jackson, Henry Head) and finally, the present state of knowledge reached by contemporary authors (K. Goldstein); various types of aphasia and their correlation with brain lesions; laws governing genesis and restitution of speech disturbances in brain injury persons; theoretical discussion and practical presentation of cases.

SOC 539 Aging in our Society 3 credits. • Personal, social, and economic needs of our senior citizens. Adjustments to the process of aging which will be of interest to persons in any age group.

EDU 531 Survey of Special Education 3 credits. • For majors and non-majors. An overview of the field of special education; identifying exceptional children, programs, facilities, literature, services, and professional workers. A first course for special education majors.

EDU-PSY 550 Characteristics of the Mentally Retarded 3 credits. • Nature and needs of the mentally retarded with emphasis upon the degrees of retardation, causes and concomitant problems. Psychological bases for a suitable curriculum is also explored.

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 David Ames, Ph.D. *Associate Dean*
 George R. Jarrell, Ph.D. *Assistant Dean and Associate Professor of
Rehabilitation Counseling*

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 Paul E. Biles, Ph.D. *Associate Professor*
 Robert A. Lassiter, Ph.D. *Associate Professor*
 R. Dean Taylor, Ed.D. *Associate Professor*
 Linda Lee Odum, Ph.D. *Assistant Professor*
 Warren R. Rule, Ph.D. *Assistant Professor*

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 James B. Funkhouser, M.D. *Assistant to Virginia's Commission of
Mental Hygiene and Hospitals, and Director of Research
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ANNUAL REPORT

We are pleased to report to you that the activities of the Department of Rehabilitation Counseling at Virginia Commonwealth University have not been adversely affected by recent Washington administrative decisions influencing support for various social services programs. While stipends are no longer in existence, the number of students applying for the full-time program continues to grow. We now have in excess of 65 full-time students, 150 persons in our weekend work-study program, 130 yearly in our Regional Counselor Training Program at Woodrow Wilson Rehabilitation Center and now have approximately 50 persons waiting for entrance into our undergraduate program in rehabilitation services.

Specialty areas within our program have been developed, and we are now advising students to select among courses in various sequences which constitute a specialization within the program. For instance, we are now offering specialty areas in work evaluation and work adjustment, counseling (both individual and group), mental health rehabilitation, and correctional rehabilitation. New courses have been instigated in rehabilitation of the drug addict and use of volunteers in rehabilitation settings.

Our major efforts during the last year have included participation on some 35 community, university, and professional committees; the publication of extensive research and informational material in national journals and books; and the full development of our undergraduate degree program in rehabilitation services.

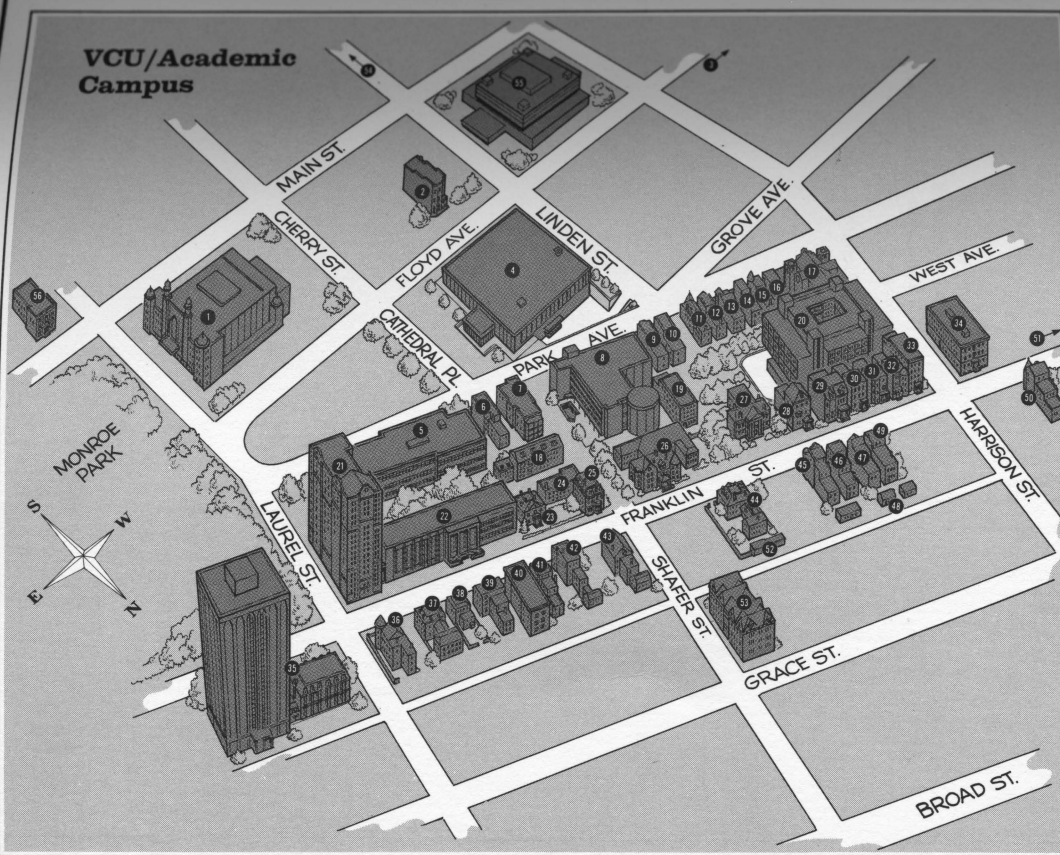
Courses in the rehabilitation services program include:

- Development of Rehabilitation Potential
- Contemporary Rehabilitation Services
- Work Evaluation and Adjustment in Rehabilitation
- Introduction to Rehabilitation
- Directed Readings in Rehabilitation
- Current Problems in Rehabilitation
- Applied Rehabilitation Methods
- Practicum in Rehabilitation
- Interpretative Processes in Rehabilitation
- A Survey of Rehabilitation of Blind and Visually Impaired Individuals
- Work Evaluation Techniques for Rehabilitation
- Work Adjustment Techniques for Rehabilitation

This program has received endorsement from most of the community service agencies in the greater Richmond area. Requests are already beginning for persons holding the degree in rehabilitation services although no degrees will be completed for at least two years.

Richard E. Hardy, *Chairman*

VCU/Academic Campus



INDEX VCU/ACADEMIC CAMPUS

- 1 Mosque
- 2 Art Studios—913 Floyd Ave.
- 3 To Classrooms—Floyd Ave. and Morris St.
Convent—English Department
Catholic School—English Department
Cathedral High School—School of Education
- 4 James Branch Cabell Library
- 5 Science Building
- 6 Physical Plant—824 Park Ave.
- 7 Chalkley House—828 Park Ave.
- 8 Hibbs Building and Cafeteria—900 Park Ave.
- 9 Student Organization Building—912 Park Ave.
- 10 School of Education, English Department—914 Park Ave.
- 11 & 12 School of Education—918-20 Park Ave.
- 13 Music Studios—924 Park Ave.
- 14 History and Political Science—926 Park Ave.
- 15 Dormitory—928 Park Ave.
- 16 Faculty Offices—930 Park Ave.
- 17 Temple—Gaslight Theater and Cafeteria
- 18 Shafer Street Playhouse and Crafts Department
- 19 Anderson Gallery—School of the Arts
- 20 Theresa Pollak Building—School of the Arts
- 21 Margaret L. Johnson Hall—801 W. Franklin St.
- 22 Gymnasium Building and Classrooms—817-19 W. Franklin St.
- 23 Ritter-Hickok—821 W. Franklin St.
- 24 Crafts Department
- 25 Founders' Hall—827 W. Franklin St.
- 26 Administration Building, Academic Center, 901 W. Franklin St.
- 27 Dormitory—909 W. Franklin St.
- 28 Anderson House—913 W. Franklin St.
- 29 Student Services, Housing, Financial Aid—915 W. Franklin St.
- 30 & 31 Music Department—917-19 W. Franklin St.
- 32 & 33—Scherer Hall—923 W. Franklin St.
- 34 Raleigh Building—Social Work and Occupational Therapy
- 35 Rhoads Hall—710-16 W. Franklin St.
- 36 Psychology Department—800 W. Franklin St.
- 37 Dormitory—806 W. Franklin St.
- 38 Dormitory—808 W. Franklin St.
- 39 Psychology Department Offices—810 W. Franklin St.
- 40 Franklin Terrace—Community Services and School of the Arts
- 41 Community Services—916 W. Franklin St.
- 42 Sociology Department—820 W. Franklin St.
- 43 Philosophy and Religious Studies—826 W. Franklin St.
- 44 University Relations, Development—828 W. Franklin St.
- 45 VCU Administrative Offices—910 W. Franklin St.
- 46 Student Center—916 W. Franklin St.
- 47 VCU Police Department—918 W. Franklin St.
- 48 Admissions and University Services—920 W. Franklin St.
- 49 Sculpture Studio
- 50 Art History—922 W. Franklin St.
- 51 Meredith House—1014 W. Franklin St.
- 52 Learning Resources Center, School of Education—1617 Monument Ave.
- 53 Sculpture Studio
- 54 Lafayette Hall—312 N. Shafer St.
- 55 Physical Plant Warehouse and Shops—6 S. Linden St.
- 56 School of Business—1000 W. Main St.
- 57 Psychology Department—711-13 W. Main St.



**Virginia
Commonwealth
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Department of Rehabilitation Counseling
901 West Franklin Street
Richmond, Virginia 23284

SPECIAL FOURTH CLASS BOOK RATE